

Instrument Loan Agreement

Terms and Conditions

Instruments can only be loaned to a student receiving tuition for a contracted instrumental lesson from a Musica Kirklees teacher.

Please note the following terms and conditions for the loan of instruments:

1. An instrument will only be issued once a completed application has been received.
2. The loan is made on the clear understanding that the instrument is to be returned promptly at the end of the loan period*¹ in the same condition as recorded on issue. Musica Kirklees reserves the right to recall a loan instrument at any time.
3. ALL INSTRUMENTS – **Parents/carers are responsible for all wear and tear and any damages/losses or replacements to the instrument.** We strongly advise parents to check that their household policy includes cover for instruments and if necessary add it specifically to the policy. At all times, advice must be sought from the instrumental teacher before taking any action. Should a repair be required please seek advice from Musica Kirklees (tel. 01484 426426).
4. In the event of damage or loss due to negligence, Musica Kirklees reserve the right to charge the full cost of repair or replacement.
5. An instrument should never be left unattended in a vehicle or overnight away from home.
6. Parents are expected to pay for incidentals such as replacement strings, rosin and bow repairs/rehairing (string instruments), reeds and cork grease (woodwind instruments), valve oil and slide cream (brass instruments).
7. The loan instrument must be returned by you to the Musica Kirklees office (please telephone to arrange a time). On no account should the instrument be returned to the teacher or left on school premises. In exceptional circumstances, and subject to the advance agreement of Musica Kirklees, an instrument may be returned directly to the instrumental teacher at the student's school. You will continue to be liable for the instrument until such time as Musica Kirklees issues you with a receipt to acknowledge its return. Please note that receipt of the instrument acknowledges return of the instrument only – the instrument's condition will be assessed after this point and any servicing/repairs will be invoiced for accordingly.

Musica Kirklees is not responsible for wear and tear or any damage caused to the instrument whilst in your care. The instrument must be returned in the same condition as when it was loaned out. The instrument must be returned when requested and must be professionally serviced before return. Failure to do this will result in repair/service costs being charged to you.

Musica Kirklees has a limited stock of instruments and we endeavour to maintain them in good working order. We ask that you assist us in this task through regular instrument maintenance (see information sheet) so that future generations of children may also benefit from a loan instrument.

Please retain this page for your records

*¹ This will be the date lessons cease with Musica Kirklees.