



## **Policies and Procedures**

### **Document 14 – Remissions Policy**

Date of last review: November 2023

*We believe that all young people should have access to a high-quality music education and aim to support this aspiration through our Remissions Policy.*

### **Kirklees Priority Passport**

Kirklees Council operates a Priority Passport scheme for families on low incomes. Musica Kirklees supports this scheme for all families eligible for a Priority Passport by offering discounts on the cost of lessons and providing free membership of our music centre groups.

### **Free First Term at Music Centre**

Regardless of family income, the first term of attendance at any of our five music centres is provided free for all our customers.

### **Rare Instrument discount ('endangered species')**

To support the learning of instruments which are less common, more expensive or often more difficult to transport, we offer discounted lesson costs. This includes the following instruments: Bassoon, Cello, Double Bass, Viola, French horn and Tuba.

### **Instrumental Loan Scheme**

Subject to stock availability, we provide fully subsidised instrument hire for all pupils. Following a one-off, £20 registration fee instruments can be loaned free of charge provided they are suitably insured and then serviced prior to or on return.

### **Gift of Music**

Our Gift of Music scheme was established following kind donations from businesses and musical groups in the Kirklees area. It allows a small number of pupils who are eligible for Free School Meals to access lessons free of charge for a period of three years (after which the subsidy is reviewed).

### **Pupil Premium**

Musica Kirklees works with schools to recommend the suitable and appropriate use of Pupil Premium funds to support the needs of young people who wish to access instrumental / vocal tuition.

### **Looked After Children**

Musica Kirklees reached an agreement with the Looked After Children Service in Kirklees to ensure that every Looked After Child is offered the opportunity to access instrumental / vocal tuition and membership of music centre groups free of charge. The additional Pupil Premium amount received by the local authority for every child looked after, allows for such activities to be paid for and therefore delivered to the child free of charge. At the review meeting for every child looked after, the offer of free instrumental/ vocal tuition is made.